

Privacy Statement

The Global Alliance for LGBT Education (GALE) Foundation, located at Vinkenstraat 116-A 1013 JV Amsterdam, is responsible for the processing of personal data as shown in this privacy statement. This privacy statement is a summary of our Data Protection Policy. The Data Protection Policy can be found on <https://www.gale.info/doc/accountability/GALE-Data-Protection-Policy.pdf>.

Contact details

<https://www.gale.info>

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Peter Dankmeijer is the Data Protection Officer of GALE He can be reached via

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Personal data we process

GALE processes your personal data by using our services and / or by providing it to us yourself.

GALE member profiles

This is an overview of the personal data we process when you submit a membership profile:

- **First and family name** (mandatory, but you can use a pseudonym when you would be at risk when using your real name)
- Gender and sexual orientation (including the option “I do not identify with these categories”)
- Public summary of the profile
- Country
- Postal address
- Phone
- **Email** (mandatory, in case of personal risk we advise you to use a non-traceable anonymous address)
- Password (hidden)

- Photo
- Areas of interest
- Areas of experience
- Looking for
- Available for
- Visibility of profile to the public or other members
- **Declaration of agreement with the alliance guidelines** (mandatory)

All data are optional except a name, email and agreement with the GALE Community Guidelines. The guidelines are mainly about respectful intercultural communication.

You can always edit your profile or delete it. Don't hesitate to ask for assistance of the Data Protection Officer in case of doubt.

Other data

We also use other personal data that you actively provide, for example by being on a mailing list or in our general address books or project logs.

- The mailing lists you are member of as a member are visible in your profile; you can join or leave mailing lists by contacting the Data Protection Officer.
- Our e-learning website collects your bank account number and payment details.
- There are some non-member mailing lists. For this we only collect emails. You can register and deregister for public mailing list on <https://www.gale.info/en/association/privacy>.
- Our website collects some data to make the platform more easily usable and statistics to assist GALE policy; these data are not shared.

Purpose

GALE processes your personal data for the following purposes:

- Facilitating exchange and cooperation among the members and between partners
- Annually analyze trends in the membership and develop strategy to make the membership more equitable and diverse (personal data are included but not used in the process)
- You can call or e-mail if necessary to carry out our service
- Sending our newsletter
- GALE analyzes use of the website (not linked to personal information) to improve the website and to tailor the range of products and services to your preferences
- Handling your payments

Note of caution

GALE is very aware of the risks of vulnerable populations like LGBTI when they are visible. In some countries even a neutral mention of sexual diversity may be legally considered “propaganda against family values”, “against religion”, and “against national values” and be considered punishable (for example in Russia) or even considered as terrorism (for example in Saudi Arabia). So, membership of GALE may be considered an indication or proof of illegal intentions or practices. When you register, please do not only consider your current situation, but also your potential future contexts. When the context in your country changes or when you look for work in an intolerant country, you may want to delete your profile, but it may be difficult to remove all data from internet.

A main concern is Google, which stores everything that it can get its hands on in its search cache. GALE profiles themselves are protected against Google search, but your browser may not be. So, when you or someone else views your profile, your browser may feed the webpage to the Google cache where it remains accessible for anyone who Googles your name. You can request Google to remove the page from the cache, but that will take a few weeks. GALE cannot ask Google to remove your name from its cache because you can only request this yourself. ¹

Automated decision-making

GALE takes decisions based on automated processing. **Once a year, members profiles are scanned for inactive emails. These profiles are set to “inactive”, become invisible and are removed from the members list. The deleted profile can be retrieved by contacting the website moderator and editing the email.** ²

How long we store personal data

GALE does not store your personal data for longer than is strictly necessary to achieve the purposes for which your data is collected. We use the following retention periods for the following categories of personal data:

- Website profile: until member removes profile or within one year after email becomes invalid; reason: enabling membership communication and cooperation

¹ To be discussed with YPOS Website Services, or add procedure to remove page from cache

² To be discussed with YPOS Website Services

- Website mailing lists with own registration: until list member removes email; reason: enabling membership communication and cooperation
- Website mailing lists with registration by moderator: until project or task is completed, or on request of the list member; reason: enabling membership communication and cooperation
- Project logs: until project or task is completed, or on request of the list member; reason: enabling communication and formal audits of projects, this is usually five years but the specific retention period depends on the funder criteria

Sharing personal data with third parties

GALE will not sell your information to third parties and will only provide this information if this is necessary for the execution of our agreement with you or to comply with a legal obligation. With companies that process your data in our assignment, we conclude a processor agreement to ensure the same level of security and confidentiality of your data. GALE remains responsible for these processing operations.

Cookies, or similar techniques

GALE uses only technical and functional cookies. This includes analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and remember, for example, your preferences. We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by GALE and you have the right to data portability. This means that you can submit a request to us to send the personal information we have in your computer file to you or another organization mentioned by you. You can send a request for inspection, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to p.dankmeijer@gale.info. To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at

the bottom of the passport), passport number and citizen registration number black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request. GALE would also like to point out that you can file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>.

How we protect personal data

GALE takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not secure or that there are indications of abuse, please contact p.dankmeijer@gale.info.

This privacy statement was developed with the assistance of the online Privacy Statement Generator which was made available by the Foundation Safe Internet: <https://veiliginternetten.nl/privacyverklaring-generator-start/generate/#start>